

Dianne Galarneau
Director of Religious Education and Youth Ministry Grades 1-12
Parishes of St. Anthony and St. John the Evangelist
806 Union Street, Schenectady, NY 12308
518-372-3381 ext. 226 dgalarnau@sjechurch.com

Summer of 2020

Dear Parents,

It is impossible to know for certain what impact the virus may have months from now, by beginning classes in September, which is earlier than we are accustomed, overall instruction can remain at a somewhat normal pace. We will break before Thanksgiving and resume after Christmas and the Solemnity of Mary during the first week of January.

The modified calendar, by itself, does not extinguish the threat presented by the virus; however with 100% compliance by adults and children wearing masks, maintaining social distancing along with proper sanitizing before and after each session we will do everything possible to keep health and safety a priority.

Registrations must be received prior to the first day of classes. We are not able to accept unregistered students. Registration forms are available on our websites. www.sjechurch.com and www.stanthonyschurch.net

In harmony with New York state guidelines and CDC recommendations, we will follow:

- Face masks must be worn by students and adults at all times without exception.
- Orientation for students and teachers will be Sunday, September 20
- Hand sanitizers will be available in each classroom for students and teachers upon entrance and exit.
- Safe classroom capacity is set with desks or tables and chairs at 6' distance separation.
- Restroom use limited to one person at a time (sanitized after each use).
- No sharing of books, pens, pencils, crayons, markers.
- No hand-outs of any kind.
- Health Screening Checklist for Children/Youth will be completed before every onsite session.
- Health Screening Checklist for Catechists and other volunteers will be completed before every onsite session.
- No food or drinks allowed to be brought in by students or teachers. Canned, boxed or plastic non-perishables may be brought in for Sr. Maria Rosa's food pantry and left in classrooms.
- Cell phones must remain off and kept inside a pocket or purse - cannot be placed on a table or desk.
- Teachers are asked to keep their cell phones on vibrate and readily accessible if needed.
- Hallways will be marked for specific grade use:
 - Mr. Panetta will greet you at the Eastern Avenue parking lot entrance.
 - A hall monitor will greet you in the cafeteria and direct students to classrooms.
 - Only teachers, students and hall monitors permitted beyond cafeteria.
 - Hall monitors will assist children in finding their classrooms.
 - Dismissal; children will be assembled by grade in the gym.
 - Parents must re-enter the building through rear **cafeteria entrance** located to the LEFT of rear parking lot entrance door - maintaining 6' distancing. Please let the cafeteria monitor know you are here, she will call your child from the gym to meet you in the cafeteria, you will then exit through door to rear parking lot. (Same door used for student entrance.)

GUIDELINES AND RESTRICTIONS MAY BE SUBJECT TO CHANGE. (Please see the following page for hallway usage)

STAIRS AND HALLWAYS

Grades 1, 2 and 3 will use cafeteria staircase exclusively. Dismissal will be 5 minutes prior to other grades.

Grades 4 and 5 will use main lobby staircase exclusively.

Grades 7 and Confirmation will be directed to first floor hallway via cafeteria.

Grades 6 and 8 will use first floor hallway to staircase nearest Union Street entrance.

Grades 9 and 10 will be directed from cafeteria to Room 8. 1st floor, left after exiting cafeteria.

HALL MONITORS

Hall Monitor Stations:

- ✓ Rear parking lot entrance – Mr. Panetta
- ✓ Cafeteria – Mrs. Galarneau/Mrs. DePaula
- ✓ 1st. Floor Lobby – Mr. Viglione (early session)
- ✓ 1st. Floor Union Street entrance -
- ✓ 2nd. Floor nearest elevator: Mrs. Reynolds
- ✓ 2nd. Floor nearest Grade 4 classroom: Mr. Barone
- ✓ 2nd. Floor nearest Grade 8 classroom -

Please be mindful of the parameters in which we come together. The personal side of this pandemic leaves us all experiencing ranges of emotional strain, anxiety, confusion, disappointment and levels of agitation. Through it all, we have hope in God's grace to help us navigate this new course.

If I can help you with questions or concerns, please send me an email message and I will try to reply within 48 hours.

With kind regards,

Dianne Galarneau

518-372-3381 ext. 226

dgalarnau@sjechurch.com